B219 Intelligent Systems
Project Paper Guidelines

Paper Format

The final paper can conform to the presentation standard set out by any conferences or journals. Some web site listed here provide some instructions of how the scientific paper should be prepared:

The IEEE Authors’ Page:
http://www.ieee.org/organizations/pubs/transactions/information.htm

The following is a suggestion for the format of the paper for B219:

The first page should include the title in Helvetica, 18 point, bold and centred, and author(s) names and affiliations in Times, 12 point, bold, italics and centred. (Please see sample)

Submissions, in camera-ready form should conform to the following rules:

1. Print on one side of A4 paper with margins left and right - 1.8 cm, top 2.3 cm, bottom 1.8 cm.
2. Text should be in Time Roman, 10 point font, in two column layout with 0.65 cm gap.
3. Headings should be left-justified and use Helvetica font varying as follows:
   i) Level One Heading - 14 point bold
   ii) Level Two Heading - 12 point bold
   iii) Level Three Heading - 10 point bold
   iv) Level Four Heading - 10 point italics
4. A short abstract should be provided (100-200 words) in 10 point Times Roman, italics with the abstract keywords in bold. Note short papers (or notes) require a shorter abstract of 50 words.
5. Footnotes should be numbered and should appear in 9 point Times Roman, at the bottom of the respective columns.
6. Standard abbreviations should be used if possible, and nonstandard abbreviations must be defined before being used. All units of measurements should be metric.
7. Originals of illustrations should be clear and of good quality. Figures should use centred captions in 10 point Times Roman, with the words Figure 1 in bold (see sample page). Tables should be numbered using upper case Roman numerals, with the table heading (in the same format as for figures) appearing below the table.
8. References should appear as the last section at the end of the paper. They should be sorted by author, and numbered with arabic numerals in square brackets [1] (see sample page attached).
   *Style for papers:  author(s) - surname separated by a comma, followed by the initials, title, between double quotes - journal title, volume, inclusive page numbers, month and year.
   *Style for books:  author(s), title, location, publisher, year, chapter or page numbers (as appropriate)
9. Paper not more than 6 pages long.